



Can-Do-Cash Ltd.  
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## Quick Reference Guide Hantle 1700/e4000 Series

### To Unlock (Dial Lock)

1. Turn your dial **COUNTER CLOCKWISE** to line your first number of your combination with the opening index (12 o'clock) 4 times.
2. Turn your dial **CLOCKWISE** to line your second number with opening index 3 times.
3. Turn your dial **COUNTER CLOCKWISE** to line your third number of your combination with the opening index 2 times.
4. Turn your dial **CLOCKWISE** until it stops, it should stop around 90. At this point your vault is unlocked. Turn your T-Handle and open your door

### To Unlock (Electronic Lock)

1. Key in your six digit code.
2. Turn your T-Handle **COUNTER CLOCKWISE** and open your door.

### Entering the Operator Function Menu (Administration Menu)

1. How we enter the Operator Function Menu depends on what mode the ATM is currently in.

The ATM has three modes.

**“IN SERVICE”, “OUT OF SERVICE” & “ERROR CONDITION”**

a) If your ATM is in **“ERROR CONDITION”**, you will see on the ATM display an error code, a description of the error, and a recommend resolution with one option on the bottom left of the display **“DEVICE INITIALIZE”** and another option on the bottom right of the display titled **“OPERATOR FUNCTION”**. Select the **“OPERATOR FUNCTION”** button.

You will be prompted to enter your Operator Password. Enter you six digit Operator Password.

b) If your ATM is **“IN SERVICE”** or **“OUT OF SERVICE”**, to enter the **“OPERATOR FUNCTION”** menu you need to enter the following key sequence

**<ENTER>**, **<CLEAR>**, **<CANCEL>** individually then press **<1>**, **<2>** & **<3>** keys individually in the exact order.

If you entered the sequence correctly you will be prompted to enter your password or the ATM will enter into **“ERROR CONDITION”** mode where you an select the **“OPERATOR FUNCTION”**, then you be prompted to enter your six digit Operator Password.

## Adding Cash

1. Open the vault door, remove and open the cash cassette and place your cash. Replace the cassette and close your vault door.
2. Enter the **“OPERATOR FUNCTION”** menu.
3. Select the **“SETTLEMENT”** option located at the top left of the display.
4. From the **“SETTLEMENT”** menu select **“ADD CASSETTE”**. Then enter the number of bills (not the dollar amount) and press the **<ENTER>** key to confirm and submit your entry.
5. At this point the current number of bills in the center of the LCD display should reflect your addition. Press **<CANCEL>** to return to the **“OPERATOR FUNCTION”** menu.
6. If you do not want a print out of your **“ADD CASSETTE”** skip to step 13.
7. From the **“OPERATOR FUNCTION”** menu select **“JOURNAL”**.
8. Select **“VIEW JOURNAL”**.
9. Using the left and right arrow keys located at the bottom of the keypad scroll back until you find the **“ADD CASSETTE”** record then press **<ENTER>** to print your record.
10. Once the record has been printed the ATM will prompt you to press the **<ENTER>** key.
11. Press **<CANCEL>** to return to the **“JOURNAL”** menu.
12. Press **<CANCEL>** to return to the **“OPERATOR FUNCTION”** menu.
13. Press **<CANCEL>** to exit and bring the ATM in service.

## Settling and Closing Out your ATM.

*(Recommend Frequency: Daily if Possible, Minimum Weekly)*

1. Enter the **“OPERATOR FUNCTION”** menu.
2. Select **“SETTLEMENT”**
3. Select **“DAY TOTAL”**. This will print out your Terminal and Host Dispense totals.
4. Select **“CASSETTE TOTAL”**. This will print out your **“CASSETTE TOTAL”** report which give you a sum of notes loaded, dispensed, rejected and used for test. Add the number of remaining notes, number of rejects and test and compare the sum against what you counted from the reject bin and the cassette, they should match exactly.